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City of Santa Fe, New Mexico

ORDINANCE NO. 5, 1987

AN ORDINANCE

PROVIDING FOR THE ASSIGNMENT OF ADDRESSES AND REQUIRING THE OWNER AND/OR
OCCUPANT OF A BUILDING TO POST AND MAINTAIN THE ASSIGNED ADDRESS AND
PRESCRIBING A PENALTY FOR NON-COMPLIANCE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SANTA FE:

Section 1. A new section SFCC 1981 is ordained to read:

"SHORT TITLE.--This ordinance shall be known as the "Address Assign-
ment and Posting Ordinance."

Section 2. A new section SFCC 1981 is ordained to read:

"ADDRESS ASSIGNMENT AND POSTING--PURPOSE.--The purpose of the Address
Assignment and Posting Ordinance is to require the assignment and posting
of address numbers in order that residences, places of business and
buildings may be identified with the ease and speed necessary to enable
the city or its designated representative to provide prompt emergency
medical, police and fire fighting services and to regulate the assignment
and posting of addresses on any street or highway within the City of Santa
Fe."

Section 3. A new section SFCC 1981 is ordained to read:

"ADDRESS ASSIGNMENT AND POSTING--ASSIGNMENT.--

A. The Code Enforcement Department shall assign addresses to
all buildings within the City of Santa Fe. Such assignment shall not

1 obligate the city to maintain or improve the roadway.

2 B. Requests for address changes shall be made to the city by
3 the owner of the property. The city may change an address assigned to any
4 building if said address is inconsistent with the intent of the Address
5 Assignment and Posting Ordinance.

6 C. Beginning on April 1, 1987, and thence forward, the Code
7 Enforcement Department shall maintain records showing the addresses
8 assigned to all buildings and such records shall be open for public
9 inspection during the normal business hours."

10 Section 4. A new section SFCC 1981 is ordained to read:

11 "ADDRESS ASSIGNMENT AND POSTING--NOTICE.--Notification by the city of
12 address assignment or address change shall be as follows:

13 A. on all new construction, the address shall be issued with
14 the building permit. This shall be considered official notification.

15 B. on all address changes, official notification shall consist
16 of a written notice to the property owner or occupant."

17 Section 5. A new section SFCC 1981 is ordained to read:

18 "ADDRESS ASSIGNMENT AND POSTING--POSTING.--

19 A. The owner shall post or cause to be posted the assigned
20 address within thirty days of notification by the city.

21 B. To insure the uniformity of the posting of addresses, all
22 numbers shall be placed on the front of buildings and in so conspicuous a
23 manner that the number may be easily discernable and read from the roadway
24 from which it is addressed.

25 C. For buildings on private streets or easements the owner

1 shall further post or cause to be posted the assigned address or range
2 of assigned addresses within ten feet of the point where the vehicular
3 entrance to the premises leaves public right-of-way. The director of the
4 Code Enforcement Department or his designee is authorized to permit a
5 variance from this requirement only in cases of unreasonable conflict or
6 extreme hardship."

7 Section 6. A new section SFCC 1981 is ordained to read:

8 "ADDRESS ASSIGNMENT AND POSTING--MAINTENANCE.--

9 A. It shall be the responsibility of the property owner or
10 occupant to maintain in good condition the address of the building.

11 B. No person shall purposely take down, deface or in any
12 manner, damage any sign or number posted under the provisions of the
13 Address Assignment and Posting Ordinance."

14 Section 7. A new section SFCC 1981 is ordained to read:

15 "ADDRESS ASSIGNMENT AND POSTING--SIZE AND TYPE.--

16 A. The minimum size of numbers or letters posted shall be
17 related to the distance between the centerline of public roadway and the
18 posting location as follows:

| <u>DISTANCE</u> | <u>HEIGHT</u> | <u>WIDTH</u> | <u>WEIGHT</u> (width of line) |
|------------------|---------------|--------------|-------------------------------|
| <u>FROM - TO</u> | | | |
| - 50' | 4" | 2" | 1/2" |
| 50' - 100' | 6" | 3" | 3/4" |
| 100' - 200' | 8" | 5" | 1 1/2" |
| 200' - 300' | 10" | 6" | 1 1/2" |

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23 B. Any building further than three hundred feet from the public
24 right-of-way shall in addition to posting the address on the front of the
25 building, further post or cause to be posted the assigned address within

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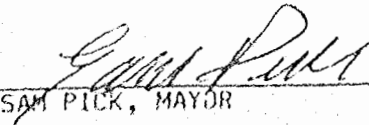
ten feet of the point where the vehicular entrance to the premises leaves public right-of-way.

C. The address numbers or letters shall be made of a durable material which will reasonably withstand the natural elements."

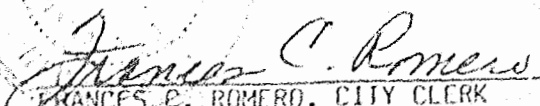
Section 8. A new section 1981 is ordained to read:

"ADDRESS ASSIGNMENT AND POSTING--PENALTIES.--Any person who violates any provision of the Address Assignment and Posting Ordinance shall be fined not less than one dollar, (\$1.00) nor more than twenty dollars (\$20.00) for each violation. Each day of failure to comply with the provisions hereof shall constitute a separate and distinct violation.

PASSED, APPROVED and ADOPTED this 11th day of March, 1987.

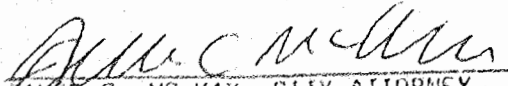


SAM PICK, MAYOR

ATTEST:


FRANCES C. ROMERO, CITY CLERK

APPROVED AS TO FORM:



JAMES C. MC KAY, CITY ATTORNEY